

# Application for Admission

## Early Years Programme

Please complete and send to [admissions@isr.ch](mailto:admissions@isr.ch).

Date of Entry:	
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### Kindergarten 1

<input type="checkbox"/> 3 - 5 Half Days	<b>Note:</b> From 3 years Minimum 3 half days/week Part-time (08.50 - 12.15) Full-time (08.50 - 15.20)
<input type="checkbox"/> 1 Full Day / 4 Half Days <b>or</b> 3 Full Days	
<input type="checkbox"/> 2 Full Days / 3 Half Days	
<input type="checkbox"/> 3 Full Days / 2 Half Days <b>or</b> 4 Full Days	
<input type="checkbox"/> 5 Full Days	

### Kindergarten 2

<input type="checkbox"/> 5 Half Days	<b>Note:</b> 4 years old by August 31st Minimum 5 half days/week Part-time (08.50 - 12.15) Full-time (08.50 - 15.20)
<input type="checkbox"/> 1 Full Day / 4 Half Days <b>or</b> 3 Full Days	
<input type="checkbox"/> 2 Full Days / 3 Half Days	
<input type="checkbox"/> 3 Full Days / 2 Half Days <b>or</b> 4 Full Days	
<input type="checkbox"/> 5 Full Days	

### Kindergarten 3

<input type="checkbox"/> 5 Full Days (including Wednesday afternoon)	<b>Note:</b> 5 years old by August 31st Full-time (08.50 - 15.20)
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**Children must be 3 years of age and fully toilet trained (no diapers/nappies/pull-ups to be worn throughout the day). You can read more about our Intimate Care Policy on our website.**

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## Early Years Programme

### Student Information

Family Name:		
First and Middle Name(s):		
Nationality:		
Gender:		
Date of Birth:		
Social Security Number (AHV, if known):		
Place of Birth:		
Home Language:		
Any other language competency:		
Countries lived in:		
Does your child need English as a Second Language Support?	Yes	No
Does your child have a specific education need or disability (such as ADHD, autism, dyslexia, dyspraxia, etc)? If Yes, please provide more information including dates and outcomes of any formal assessments, along with information about any specific adjustments that have been made or may be needed.	Yes	No
Other information/circumstances that could affect your child in school.		
May the Parent Teacher Group (PTG) contact you via Email before school begins?	Yes	No

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## Early Years Programme

### Family Information

#### Parent/Guardian 1

Family Name:	
First Name:	
Nationality:	
Languages spoken:	
Home Address:	
Mobile Telephone:	
Employer:	
E-Mail:	

#### Parent/Guardian 2

Family Name:	
First Name:	
Nationality:	
Languages spoken:	
Home Address (if different):	
Mobile Telephone:	
Employer:	
E-Mail:	

### School Correspondence

Please indicate to whom correspondence should be addressed:	
Address to send school correspondence:	

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## Early Years Programme

### Give consent

By signing this form, you give consent to the following:

1.	You accept and support the principles of the mission statement and the philosophy of the school.
2.	You confirm that you have read and agree with the ICT Policy (available on the school website <a href="http://www.isr.ch">www.isr.ch</a> )
3.	You give consent that your child participates in any supervised educational trips which take place during normal school hours.
4.	<p>You give consent that ISR may contact previous schools or educational settings.</p> <p><b>Please add names and addresses</b> of previous schools/educational settings, dates of attendance and reason for withdrawal:</p>
5a.	<p>The International School Rheintal may use, print, reproduce and or publish high resolution photographs and video footage (in colour and or black and white) of your child and their work as deemed required, necessary and reasonable.</p> <p>These include but are not limited to:</p> <p>In-school use for visual and grade identification in classroom &amp; common areas</p> <ul style="list-style-type: none"> <li>• Report cards</li> <li>• Digital Portfolio (e.g. Seesaw)</li> <li>• School yearbook</li> <li>• School newsletter</li> <li>• Showcase of classwork</li> <li>• School website (<a href="http://www.isr.ch">www.isr.ch</a>)</li> <li>• Marketing materials</li> <li>• Official school social media accounts</li> </ul>
5b.	<p>Additionally, the International School Rheintal actively uses video surveillance to monitor inside and outside the premises and occasionally monitors student behaviour as well. Surveillance footage is normally stored for a period no longer than 14 days; however, it could be kept longer should authorities require use of the same.</p> <p>These include but are not limited to monitoring of these areas:</p> <ul style="list-style-type: none"> <li>• Playgrounds, Courtyards, Parking, Bicycle rack, Common areas</li> </ul>
5c.	<p>Please note that under the new General Data Protection Regulations (GDPR) (Chapter 3, articles 12-23) established by the European Union individuals have the following rights, which include but are not limited to monitoring of these areas:</p> <ul style="list-style-type: none"> <li>• The right to be informed</li> <li>• The right of access</li> <li>• The right of rectification</li> <li>• The right of erasure</li> <li>• The right of restrict processing</li> <li>• The right of data portability</li> <li>• The right of object</li> <li>• Rights in relation to automated decision making and profiling.</li> </ul>
	Consent is not required for photographs that give the "ambiance" of the school grounds and classrooms.

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## Early Years Programme

	Under GDPR there is a clear distinction between taking a photo and publishing a photo, consent must be given to both.	
	For more information, please visit the official website of the GDPR. ( <a href="http://www.eugdpr.org">www.eugdpr.org</a> )	
<b>6.</b>	<b>Payment (Check all that apply)</b>	
	<input type="checkbox"/> The employer will pay tuition fees	<input type="checkbox"/> Individually funded
	<input type="checkbox"/> Installments	<input type="checkbox"/> One full payment
	<b>Invoices received via:</b>	
	<input type="checkbox"/> E-Mail	<input type="checkbox"/> Post
	In the case of the employer paying all / part fees, please provide the invoice information:	
	Company name:	Contact person:
	_____	_____
	Telephone:	E-Mail
	_____	_____
	Mailing address:	
	_____	
	Employer signature:	
	_____	
	Date (day / month / year):	
	_____	

I hereby state that I/we know my/our rights and freely give consent to all of these terms.

\_\_\_\_\_  
Date & Location

\_\_\_\_\_  
Signature of parent/legal guardian(s)

# Financial Regulations 2026/ 2027

## Instructions:

Parents/employer agree to the ISR Financial Regulations before enrollment.

## 1 Conditions and Terms

### 1.1 Tuition Fee

Tuition fees include books but not the following:

- additional and / or replacement of lost, stolen, or damaged textbooks / IT devices
- other fees as defined under "Other Fees" under the Schedule of Fees (Section 2.4).

### 1.2 Capital Fund Fee

The capital fund fee is a one-time fee and is non-refundable. It must be paid in the first year of attending the ISR or once a child enters grade one. For students in Kindergarten 1, 2 and 3 no capital fund fee is due. In case of re-entry (for example after 2 years of interruption), the capital fund fee is no longer payable.

### 1.3 Payment of Fees

The tuition and capital fund fees are due before the first day of classes in August. All other invoices are payable as stated on the invoice. Tuition fees can be paid in nine monthly payments, but the last payment has to be made in April and an additional 3.5% of the tuition fee will be charged. A late payment charge of 1% per month is added to any balance past due. All other arrangements for payment must be approved in writing by ISR. A student may be banned from attending school if the school account remains unpaid following two written reminders. A student will not be re-registered for a new school year if the previous school year's fees have not been settled. No refund of fees will be issued in the event ISR, or any part of it, is forced to close due to circumstances beyond the school's control.

### 1.4 Late Enrollment

Students enrolling

- before 15<sup>th</sup> November are charged 100% of the annual tuition fee
- after 15<sup>th</sup> November are charged 75% of the annual tuition fee
- after 1<sup>st</sup> January are charged 65% of the annual tuition fee
- after 1<sup>st</sup> March are charged 45% of the annual tuition fee
- between 1<sup>st</sup> May and the end of the school year are charged 25% of the annual tuition fee (only in long-term commitments)

### 1.5 Early Withdrawal

Students withdrawing

- between 1<sup>st</sup> April 2026 and before the first day of classes are charged 25% of the annual tuition fee
- before 15<sup>th</sup> November are charged 45% of the annual tuition fee
- before 1<sup>st</sup> January are charged 65% of the annual tuition fee
- before 1<sup>st</sup> March are charged 75% of the annual tuition fee
- after 1<sup>st</sup> March are charged 100% of the annual tuition fee

### 1.6 Re-enrollment and Withdrawal for the Next School Year

Students are automatically re-enrolled each school year. Acceptance of automatic re-enrollment by ISR is contingent upon several requirements, as per the ISR Admissions Policy. Notification of leaving is required by March 31st each school year.

Students withdrawing:

- by March 31: exempt from fees for the following school year
- as of April 1, and before the first day of classes of the following school year: 25% of the annual tuition fees (late withdrawal penalty)

### 1.7 Insurance

Parents are required to maintain health, accident, and liability insurance for their children.

### 1.8 Billing

The parent/guardian(s) who signs this Financial Regulations form is responsible for all financial matters, regardless of the billing address.

### 1.9 Amendments

The School reserves the right to amend these Financial Regulations and the annual Schedule of Fees as deemed necessary. Parents are informed of changes in the Schedule of Fees via ISR Newsletter and in writing by no later than March 31 of the preceding school year.

### 1.10 Disputes

Any dispute arising from these Financial Regulations shall be settled by the courts of the Canton of St. Gallen, Switzerland, place of venue being the district court of Buchs SG.

# Financial Regulations 2026/ 2027

## 2 Schedule of Fees

### 2.1 Capital Fund Fee

Non-refundable – one-time fee for first child

Grade 1 – 12 CHF 5'600.—

For every additional child there is a **discount**:

Capital Fund Fee for second child CHF 4'100.—

Capital Fund Fee For third child CHF 2'600.—

as of the fourth child Capital Fund Fee does not need to be paid

### 2.2 Annual Tuition

#### Kindergarten

Kindergarten 1 – 2	CHF 18'030.—	3 – 5 half days
Kindergarten 1 – 2	CHF 20'070.—	1 full day <b>and</b> 4 half days, <b>or</b> 3 full days
Kindergarten 1 – 2	CHF 21'690.—	2 full days <b>and</b> 3 half days
Kindergarten 1 – 2	CHF 23'420.—	3 full days <b>and</b> 2 half days, <b>or</b> 4 full days
Kindergarten 1 – 2	CHF 24'600.—	5 full days
Kindergarten 3	CHF 25'570.—	5 full days

#### Primary Years

Grade 1 - 5 CHF 27'860.— per Grade

#### Middle Years

Grade 6 - 10 CHF 31'880.— per Grade

#### Diploma Programme

Grade 11 - 12 CHF 35'470.— per Grade

#### Tuition Fees are discounted as follows:

The first and second child pay full tuition fees. For three or more children at ISR, there is a 25% discount on each child. The first child is defined as the oldest child attending ISR in the given year.

### 2.3 IB Diploma Programme Fees

Online Course Fees	Approximately CHF 1'400.— per year
	Students who choose to do an online IB Diploma course through Pamoja Education are charged the costs of the course as set by Pamoja Education.
Exam Fees	Approximately CHF 1'400.— IB Diploma Exams (only Grade 12)
IB Diploma exams, re-marking, re-taking exams and other services	Fees set by the IB – subject to change and announced yearly by the IB.
School Services for past students not currently registered	Counselling, Consulting, Administering Tests, Tutoring, etc. Support by a Teacher: CHF 100.— per 60 minutes or part thereof Support by an Assistant: CHF 70.— per 60 minutes or part thereof

# Financial Regulations 2026/ 2027

## 2.4 Other Fees

Compulsory Field Trips	included in the tuition fee		
Optional Field Trips	variable		
Lunches	variable		
Pre-School Care	CHF 1'030.—	full year	08:00 - 08:30
After School Care Annual Fee	CHF 3'100.—	full year	15:20 – 17:00
	CHF 5'150.—	full year	15:20 – 18:00

Children enjoy organised activities led by teaching assistants. For part-time annual attendance, the fee is prorated for the number of days attending. For ad hoc attendance, the hourly rate is CHF 25.— (must be booked). Pick-ups that are delayed will be charged at CHF 25.— per rate per hour. For more detailed information and Registration, please see our ISR Pre-School and After School Care Programme leaflet.

Supplementary School Support	Effective costs according to separate agreement	For students' additional education needs that require 1:1 support
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Repair of damage to laptops/other IT devices or other school property as a result of misuse or negligence	Costs are calculated on pro rata depreciation of the device.
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Additional and/or replacement of lost, stolen, damaged text and library books	Effective costs
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Shuttle bus		1-5 Trips per Week	6-10 Trips per Week	Stops to St. Gallen	Stops to Chur
	<b>Zone 1</b>	CHF 500.—	CHF 1'000.—		Trübbach
	<b>Zone 2</b>	CHF 900.—	CHF 1'800.—	Kriessern	Landquart, Maienfeld
	<b>Zone 3</b>	CHF 1'225.—	CHF 2'450.—	Rheineck	Chur
	<b>Zone 4</b>	CHF 1'650.—	CHF 3'300.—	City St. Gallen	

The School Bus Service is optional and subject to availability. Fees are set annually by zone and invoiced together with tuition. Registration is binding for the full academic year. No refund will be granted for withdrawal during a semester; pro-rata billing applies only in cases of mid-year enrolment. A sibling discount equivalent to the tuition fee sibling discount applies for families with three or more children. The School reserves the right to amend routes, schedules, and fees.

## Financial Regulations 2026/2027

**I hereby state that I have read and received the Financial Regulations and agree to pay all fees when due as outlined. The Financial Regulations are renewed each school year and can be found on the ISR website.**

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Date & Location

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Signature of parent or legal guardian

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## Early Years Programme

### Student's Health History

Does your child have a valid tetanus vaccination? If yes, date of vaccination?	
Is the student currently under medical care or taking medication? If so, please add details:	
Are there any restrictions in physical activity? If so, please add details:	
Does your child have any medical conditions which the school should be aware of e.g. diabetes, epilepsy, asthma?	
Does your child have any allergies/intolerances? If so, describe: For allergies, how severe and what measures are needed?	
Does your child wear glasses?	
Does your child have any hearing difficulties?	
Has your child ever had any surgery? If so, please add details:	
Details of any psychological testing:	
Does your child have any physical or learning difficulties? If yes, give details:	
Any additional information you feel the school should be aware of:	

### Emergency Information

Please print the name and telephone number of the individual to contact if the parents cannot be reached:	
Name:	Telephone Number:

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## Early Years Programme

The school always provides care to students to the best of its ability. In the case of a serious crisis or emergency, the school will contact the emergency support services as a first priority and contact the parents as soon as possible thereafter. In the case of a less serious situation, medical or otherwise, the school will make every attempt to contact parents first.

Parents are responsible for ensuring the school has up-to-date information on emergency telephone numbers and their child's doctor. If the school is unable to contact the parents, it will act in loco parentis and decide on an appropriate course of action.

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Date & Location

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Signature of parent or legal guardian