

Application for Admission

Please complete and send to admissions@isr.ch.

Date of Entry:	
Grade Placement:	

Student Information

Family Name:		
First and Middle Name:		
Nationality:		
Gender:		
Social Security Number (AHV):		
Date of Birth:		
Place of Birth:		
Home Language:		
Other language(s) competency:		
Countries lived in:		
Does your child need English as a Second Language support?	Yes	No
Does your child have a Special Education need or disability (such as ADHD, autism, dyslexia, dyspraxia, etc)? If yes, please provide more information including dates and outcomes of any formal assessments, along with information about any specific adjustments that have been made or may be needed	Yes	No
What are your child's extracurricular activities & interests?		
Other information/circumstances of which the school should be aware?		
May the Parent Teacher Group (PTG) contact you via E-Mail before school begins?	Yes	No

Application for Admission

Educational Information

Name and address of most recent school attended:		
Current Grade level:		
Dates of attendance:	from:	to:
Reason for withdrawal:		

Family Information

Parent/Guardian 1

Family Name:	
First Name:	
Nationality:	
Languages spoken:	
Home Address:	
Mobile Telephone:	
Employer:	
Position:	
E-Mail:	

Parent/Guardian 2

Family Name:	
First Name:	
Nationality:	
Languages spoken:	
Home Address:	
Mobile Telephone:	
Employer:	
Position:	
E-Mail:	

Application for Admission

School Correspondence

Please indicate to whom correspondence should be addressed:	
Address to send school correspondence:	

Give consent

By signing this form, you give consent to the following:

1.	You accept and support the principles of the mission statement and the philosophy of the school.
2.	You confirm that you have read the Student-Parent Handbook (available on the school website www.isr.ch or the school office)
3.	You confirm that you have read and agree with the ICT Policy (available on the school website www.isr.ch)
4.	You give consent that your child participates in any supervised field trip which takes place during normal school hours.
5.	You give consent that ISR may contact previous schools
6a.	<p>The International School Rheintal may use, print, reproduce and or publish high resolution photographs and video footage (in colour and or black and white) of your child and their work as deemed required, necessary and reasonable.</p> <p>These include but are not limited to:</p> <ul style="list-style-type: none"> • In-school use for visual and grade identification in classroom and common areas • Report cards • School yearbook • School newsletter • Showcase of classwork • School website (www.isr.ch) • Marketing materials • Official school social media accounts
6b.	<p>Additionally, the International School Rheintal actively uses video surveillance to monitor inside and outside the premises and occasionally monitors student behaviour as well. Surveillance footage is normally stored for a period no longer than 14 days; however, it could be kept longer should authorities require use of the same.</p> <p>These include but are not limited to monitoring of these areas:</p> <ul style="list-style-type: none"> • Library, locker rooms, playground, courtyard, parking, football pitch, bicycle rack and common areas
6c.	<p>Please note that under the new General Data Protection Regulations (GDPR) (Chapter 3, articles 12-23) established by the European Union individuals have the following rights:</p> <ul style="list-style-type: none"> • The right to be informed • The right of access • The right of rectification • The right of erasure • The right of restrict processing • The right of data portability

Application for Admission

	<ul style="list-style-type: none"> • The right of object • Rights in relation to automated decision making and profiling. 																						
7a.	Students under the age of 13 as of the date of this document require consent from a parent or legal guardian. Students above the age of 13 are required to personally give consent as well.																						
7b.	Consent is not required for photographs that give the "ambiance" of the school grounds and classrooms.																						
7c.	Under GDPR there is a clear distinction between taking a photo and publishing a photo, consent must be given to both.																						
7d.	For more information, please visit the official website of the GDPR. (www.eugdpr.org)																						
8.	<p>Payment (Check all that apply)</p> <table border="1"> <tr> <td>The employer will pay tuition fees</td><td>Individually funded</td></tr> <tr> <td>Installments</td><td>One full payment</td></tr> </table> <p>Invoices received via:</p> <table border="1"> <tr> <td>E-mail _____</td><td>Post</td></tr> </table> <p>In the case of the employer paying all / part fees, please provide the invoice information:</p> <table> <tr> <td>_____</td><td>_____</td></tr> <tr> <td>Company name</td><td>Contact person</td></tr> <tr> <td>_____</td><td>_____</td></tr> <tr> <td>Telephone</td><td>E-Mail</td></tr> <tr> <td>_____</td><td>_____</td></tr> <tr> <td>Mailing address</td><td>Date (day/month/year)</td></tr> <tr> <td>_____</td><td></td></tr> <tr> <td>Employer signature</td><td></td></tr> </table>	The employer will pay tuition fees	Individually funded	Installments	One full payment	E-mail _____	Post	_____	_____	Company name	Contact person	_____	_____	Telephone	E-Mail	_____	_____	Mailing address	Date (day/month/year)	_____		Employer signature	
The employer will pay tuition fees	Individually funded																						
Installments	One full payment																						
E-mail _____	Post																						
_____	_____																						
Company name	Contact person																						
_____	_____																						
Telephone	E-Mail																						
_____	_____																						
Mailing address	Date (day/month/year)																						

Employer signature																							

I hereby state that I/we know my/our rights and freely give consent to all these terms.

Date & Location

Signature of parent/legal guardian

Signature of Student (if 13 years or older)

Financial Regulations 2025/ 2026

Instructions:

Parents/employers agree to the ISR Financial Regulations before enrollment.

1 Conditions and Terms

1.1 Tuition Fee

Tuition fees include books but not the following:

- additional and / or replacement of lost, stolen, or damaged textbooks / IT devices
- other fees as defined under "Other Fees" under the Schedule of Fees (Section 2.4).

1.2 Capital Fund Fee

The capital fund fee is a one-time fee and is non-refundable. It must be paid in the first year of attending the ISR or once a child enters grade one. For students in Kindergarten 1, 2 and 3 no capital fund fee is due. In case of re-entry (for example after 2 years of interruption), the capital fund fee is no longer payable.

1.3 Payment of Fees

The tuition and capital fund fees are due before the first day of classes in August. All other invoices are payable as stated on the invoice. Tuition fees can be paid in nine monthly payments, but the last payment has to be made in April and an additional 3.5% of the tuition fee will be charged. A late payment charge of 1% per month is added to any balance past due. All other arrangements for payment must be approved in writing by the ISR. A student may be banned from attending school if the school account remains unpaid following two written reminders. A student will not be re-registered for a new school year if the previous school year's fees have not been settled. No refund of fees will be issued in the event ISR, or any part of it, is forced to close due to circumstances beyond the school's control.

1.4 Late Enrollment

Students enrolling

- before 15th November are charged 100% of the annual tuition fee
- after 15th November are charged 75% of the annual tuition fee
- after 1st January are charged 65% of the annual tuition fee
- after 1st March are charged 45% of the annual tuition fee
- between 1st May and the end of the school year are charged 25% of the annual tuition fee (only in long-term commitments)

1.5 Early Withdrawal

Students withdrawing

- between 1st April and before the first day of classes are charged 25% of the annual tuition fee
- before 15th November are charged 45% of the annual tuition fee
- before 1st January are charged 65% of the annual tuition fee
- before 1st March are charged 75% of the annual tuition fee
- after 1st March are charged 100% of the annual tuition fee

1.6 Re-enrollment and Withdrawal for the Next School Year

Students are automatically re-enrolled each school year. Acceptance of automatic re-enrollment by ISR is contingent upon several requirements, as per the ISR Admissions Policy. Notification of leaving is required by March 31st each school year.

Students withdrawing:

- by March 31: exempt from fees for the following school year
- as of April 1, and before the first day of classes of the following school year: 25% of the annual tuition fees (late withdrawal penalty)

1.7 Insurance

Parents are required to maintain health, accident, and liability insurance for their children.

1.8 Billing

The parent/guardian(s) who signs this Financial Regulations form is responsible for all financial matters, regardless of the billing address.

1.9 Amendments

The School reserves the right to amend these Financial Regulations and the annual Schedule of Fees as deemed necessary. Parents are informed of changes in the Schedule of Fees via ISR Newsletter and in writing by no later than March 31 of the preceding school year.

1.10 Disputes

Any dispute arising from these Financial Regulations shall be settled by the courts of the Canton of St. Gallen, Switzerland, place of venue being the district court of Buchs SG.

Financial Regulations 2025/ 2026

2. Schedule of Fees

2.1 Capital Fund Fee

Non-refundable – one-time fee for first child

Grade 1 – 12 CHF 5'600.—

For every additional child there is a **discount**:

Capital Fund Fee for second child CHF 4'100.—

Capital Fund Fee For third child CHF 2'600.—

as of the fourth child Capital Fund Fee does not need to be paid

2.2 Annual Tuition

Primary Years

Grade 1 - 5 CHF 27'720.—

Middle Years

Grade 6 - 10 CHF 31'720.—

Diploma Programme

Grade 11 - 12 CHF 35'290.—

Tuition Fees are discounted as follows:

The first and second child pay full tuition fees. For three or more children at ISR, there is a 25% discount on each child. The first child is defined as the oldest child attending ISR in the given year.

2.3 IB Diploma Programme Fees

Online Course Fees Approximately CHF 1'400.— per year

Students who choose to do an online IB Diploma course through Pamoja Education are charged the costs of the course as set by Pamoja Education.

Exam Fees Approximately CHF 1'400.— IB Diploma Exams (only Grade 12)

IB Diploma exams, re-marking, re- Fees set by the IB and paid directly to the IB – subject to change and announced yearly by the IB.
taking exams and other services

School Services for past students Counselling, Consulting, Administering Tests, Tutoring, etc.
not currently registered Support by a Teacher: CHF 100.— per 60 minutes or part
thereof Support by an Assistant: CHF 70.— per 60 minutes or part
thereof

Financial Regulations 2025/ 2026

2.4 Other Fees

Lunches	variable			
Pre-School Care	CHF	1'030.—	full year	08:00 - 08:30
After School Care Annual Fee	CHF	3'100.—	full year	15:20 – 17:00
	CHF	5'150.—	full year	15:20 – 18:00
	Children enjoy organised activities led by teaching assistants. For part-time annual attendance, the fee is prorated for the number of days attending. For ad hoc attendance, the hourly rate is CHF 25.— (must be booked). Pick-ups that are delayed will be charged at CHF 25.— per rate per hour. For more detailed information and Registration, please see our ISR Pre-School and After School Care Programme leaflet.			
Supplementary School Support	Effective costs according to separate agreement		For students' additional education needs that require 1:1 support	
Repair of damage to laptops/other IT devices or other school property as a result of misuse or negligence	Costs are calculated on pro rata depreciation of the device.			
Additional and/or replacement of lost, stolen, damaged text and library books	Effective costs			
Shuttle bus from St. Gallen to Buchs	Free of charge (places allocated on first-come first-served basis)			

I hereby state that I have read and received the Financial Regulations and agree to pay all fees when due as outlined. The Financial Regulations are renewed each school year and can be found on the ISR website.

Date & Location

Signature of parent or legal guardian

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Health Record Form

Student's Health History

Does your child have a valid tetanus vaccination? If yes, date of vaccination?	
Is the student currently under medical care or taking medication? If so, describe:	
Are there any restrictions in physical activity? If so, describe:	
Does your child have any medical conditions which the school should be aware of e.g. diabetes, epilepsy, asthma?	
Does your child have any allergies/intolerances? If so, describe: For allergies, how severe and what measures are needed?	
Does your child wear glasses?	
Does your child have any hearing difficulties?	
Has your child ever had any surgery? If so, describe:	
Details of any psychological testing:	
Does your child have any physical or learning difficulties? If yes, give details:	
Any additional information you feel the school should be aware of:	

Emergency Information

Please print the name and telephone number of the individual to contact if the parents cannot be reached:	
Name:	Telephone number:

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The school always provides care to students to the best of its ability. In the case of a serious crisis or emergency, the school will contact the emergency support services as a first priority and contact the parents as soon as possible thereafter. In the case of a less serious situation, medical or otherwise, the school will make every attempt to contact parents first.

Parents are responsible for ensuring the school has up-to-date information on emergency telephone numbers and their child's doctor. If the school is unable to contact the parents, it will act in loco parentis and decide on an appropriate course of action.

Date & Location

Signature of parent or legal guardian